

**MINUTES OF CLIFTON ALL SAINTS ACADEMY TRUST ANNUAL GENERAL MEETING
HELD ON MONDAY 17th January 2022
AT 2.30PM VIA Zoom**

Present	Philippa Whittington (PWh)	Chair of Trustees
	Revd Caren Topley (CT)	Trustee
	Canon David Moreton (DM)	The Diocese of St Albans Educational Trust
	Pat Wisby (PWi)	representing The Parochial Church Council of the Ecclesiastical Parish of Clifton
	Brenda Howe (BH)	Trustee

1. WELCOME AND ATTENDANCE

PWh welcomed the Trustees to the meeting.

2. APOLOGIES AND PROXIES

There were no apologies.

3. CONFLICTS OF INTEREST

No conflicts of interest were declared

4. APPROVE MINUTES OF PREVIOUS AGM

The minutes of the previous meeting had been circulated to the Trustees and they were happy it was a true record of the meeting. PWh to sign the minutes and copy will be held in school.

PWh

5. MATTERS ARISING

PWh highlighted the matter of the guidance of the Academy Trust Handbook with relation to the appointment of Governors. DM advised that this is a departmental preference and not a requirement. However, DM also advised that the school should consider revising the Articles of Association, in line with the Handbook. PW agreed to take this to the next Governors meeting.

PWh

6. AUDITED ACCOUNTS

The accounts had been circulated prior to the meeting, PWh highlighted that the Free Reserves were still quite low and below the amount needed if it should be necessary to wind the trust up. Part of this is due to the lag in funding with the change in pupil numbers as the Academy moves to Primary Status. This is not unusual. The accounts were agreed and approved and have been posted on the website.

7. UPDATE ON THE MOVE TO PRIMARY

PWh reported that the Year 5 pupils have settled in well. There has been a delay in the building programme due to some outstanding planning conditions which have now been satisfied. These were relating to Highways and Landscaping. This has put the build about 10 weeks behind schedule and while the contractors can use Saturday working to reduce this delay, it is likely that the project will not be completed by 26th August 2022. This means that there will have to be a plan in place for the new Year 5 pupils in September. BH asked, if the work was to be carried out at weekends, who was covering the cost of this delay. PWh advised that all costs are covered by Central Bedfordshire Council (CBC).

PWh also advised the meeting that CBC are reviewing the whole Schools for the Future Project but as yet there is no indication of this impact of this review.

8. GOVERNOR APPOINTMENTS

Details of 3 applications for Governors had been circulated prior to the meeting. These will be Member appointed governors and will not affect the vacancy for a PCC Governor if someone came forward. After some discussion, the applications for Milton Guffogg, Debra Sewell and Nicola Farrington-Sharp were approved by the meeting.

9. AOB

- DM asked the Board to say thank you to the Headteacher and staff, on behalf of the Diocese and Bishops, for all they have done during this difficult year.
- Date of the next meeting. This was arranged for **Monday 23rd January 2023 at 2.30pm.**

The meeting closed at 2:50pm

DRAFT