

**MINUTES OF THE CLIFTON ALL SAINTS TRUST ANNUAL GENERAL MEETING  
HELD ON MONDAY 13<sup>TH</sup> JANUARY 2020  
AT 2.30 PM**

**Present:** Philippa Whittington (PW) Chair of Trustees  
Caren Topley (CT) Trustee  
Brenda Howe (BT) Trustee

**In attendance:** Carol Weller (CW) (to take the minutes)

**1. WELCOME AND ATTENDANCE ACTION**

PW welcomed Trustees to the meeting and thanked CW for attending to take the minutes.

**2. APOLOGIES AND PROXIES**

David Moreton (Director of Education for St Albans Diocese) had send his apologies and given his proxy vote to CT if required.

**3. DECLARATION OF CONFLICT OF INTEREST**

None declared

**4. APPROVE MEETING MINUTES OF PREVIOUS AGM**

The minutes of the previous meeting had been circulated to the Trustees and they were happy it was a true record of the meeting. PW to sign the minutes and copy will be held in school.

*PW*

**5. MATTERS ARISING**

PW gave an update on the introduction of the progress of 'Schools for the Future' (two tier education system) since the last meeting. PW also informed the Trustees that no S106 money is available as the school would need to increase the number of pupil places to qualify.

All other matters arising from last meeting are now closed.

**6. AUDITED ACCOUNTS**

The accounts had been presented at the Auditors' meeting in November 2019. PW pointed out that the Auditor has expressed a concern that the school was having to use some of its savings but also stated that the school was not the only one in this predicament. A number of schools were having to do the same. The accounts were agreed and approved and are now posted on the website.

**8. ANY OTHER BUSINESS**

**8.1** None

**Date of next meeting:**

Monday 11<sup>th</sup> January 2021 at 2.30pm in school

Meeting closed at 3.00pm

**Approved by Chair:** .....

**Date:** .....